



*Roxboro Alumnae Chapter
Delta Sigma Theta Sorority, Inc.
Post Office Box 835
Roxboro, NC 27573*

Committee/Sub-Committee	Program, Planning, and Development	Date of the Meeting	05/06/2025
Soror Reporting on Behalf of the Committee		Kalejah Pierce	
Type of Report	<input type="checkbox"/> For Chapter Information Only <input checked="" type="checkbox"/> Requires Chapter Action		
Attendance: Helen Johnson, Kim Lunsford, Jacqueline McElroy, Kalejah Pierce, Deana Russell, Alexandria Shaw, Rokeia Stephens, Tameka Street, Freda Tillman, Michelle Tuck Thomas			
Summary of Meeting- Be sure to consider the following from the National Strategic Plan to undergird our work:			
The Five Strategic Plan Priorities: <ul style="list-style-type: none"> ➤ Organizational Health ➤ Social Action ➤ Community Impact ➤ Empowerment of Women and Girls ➤ Appreciation of our Culture 		The Five-Point Programmatic Thrust: <ul style="list-style-type: none"> ▶ Educational Development ▶ Economic Development ▶ International Awareness and Involvement ▶ Physical and Mental Health ▶ Political Awareness and Involvement 	
<u>Carolyn Jean Royster Health Fair - Physical & Mental Health, Economic Development, Educational Development</u> <ul style="list-style-type: none"> • 2026 health fair suggestions <ul style="list-style-type: none"> ○ Plan for 100 participants ○ Sub-committee to meet to discuss potential dates for next year 			
<u>Cooking with the Deltas – Fundraising</u> <ul style="list-style-type: none"> • Ticket Sales <ul style="list-style-type: none"> ○ \$697.00 in \$1 tickets ○ \$270.00 in general admission, chefs, and chef assistants ticket sales ○ \$915.00 collected so far ○ There are tickets still outstanding <ul style="list-style-type: none"> ▪ It is important to get the collection of ticket money resolved as it is stated in the Fiscal Officers Manual on Page 44 “...it is a form of larceny for tickets received to be utilized without paying for the tickets. Larceny and/or theft can be deemed a Code of Conduct violation with ramifications up to and including expulsion from the sorority.” • Feedback: <ul style="list-style-type: none"> ○ Well attended event and people are still talking about it ○ Reconciliation of funds needs to be handled in a timely manner ○ Reconsider the cost of prizes for chefs (offering the same gift or at the same price point) 			



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- **Committee Recommendation:** For full chapter presentation, all ticket sales for chapter-sponsored events to be conducted exclusively through electronic or digital platforms
 - **Rationale:** Easier tracking and reporting of sales and attendance, minimizes the potential for lost or mishandled cash or physical tickets, and reduces paper use and waste

Esther M. Harper Scholarship – Educational Development

- Received Soror President's recommended changes for the decision letter
- Decision letters were distributed via email on May 15th

Back to School Backpack Project – Educational Development

Presented by: Fierce 5 (Roxboro Alumnae, Spring 2024)

Purpose: Planning Proposal for Back-to-School Outreach

Proposed Event Date: Saturday, August 16, 2025

Projected Reach: 250 Students

Suggested Theme: "Tools 4 School"

Estimated Budget: \$1,000 - \$1,200 (for school supplies)

Target Population:

The identified student population (ages 5–17) will be served from the following communities:

- Weatherly Heights – 44 students
- Lee Garden – 9 students
- Green Garden – 14 students
- Harris Garden (formerly Burch Avenue) – 50 students
- Brookwood – 80 students
- Person Court – 53 students

Total: 250 backpacks

Backpack Contents:

Each backpack will be customized by educational level (elementary, middle, and high school) and will include:

- Basic school supplies aligned with local school supply lists
- Informational inserts featuring:
 - Free College Application Week details
 - Free HBCU Application Week info
 - Key dates for seniors
 - Academic scholarship listings
 - Athletic recruiting resources
 - Information on the Career & College Promise (CCP) Program at PCC

Packing & Sorting Date: Friday, August 15, 2025 @ 6:00 PM (location: TBD); Backpacks will be organized by age group and community.



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Delivery Plan:

- **Pop-Up Distribution Events:** Held at each identified housing community on Saturday, **August 16, 2025**, from **10:00 AM – 12:00 PM** (or until all supplies are distributed).
- **Team-Based Approach:** Fierce 5 members and chapter volunteers will be grouped and assigned to each location to ensure simultaneous and efficient delivery.

Funding Sources:

- Roxboro Alumnae Chapter
- Community sponsors (pending approval; donation letter needed)
- Individual donors (pending approval; donation letter needed)
- In-kind donations (Suggested drop-off deadline: August 1, 2025)

Committee Recommendation: The Executive Board approve the reopening of the budget and authorize the Budget Committee to convene and make recommendations regarding the funding feasibility of the proposed project.

41st MLK Jr. Birthday Observance Banquet (January 2026) - Political Awareness & Involvement, Physical & Mental Health, Educational Development

January 17, 2026 at the Homestead Festival House

Ticket price: \$40.00/each

- Proposed speaker – Rev. Patrick Louis Evans, M. Div., Pastor at New Mt. Zion Baptist Church
- Proposed Musical Guests – Cedar Grove Missionary Baptist Church Male Chorus
- Proposed Delta Choice Award Recipient – Patricia Hatchett, Interventionist at Person High School

Roxboro Alumnae's 45th Chapter Anniversary

Committee Recommendation: The 45th Chapter Anniversary to be held at the Friday Conference Center in Chapel Hill, NC with Melody Harris, South Atlantic Regional Secretary as the keynote speaker.

Actions to be taken by the Executive Committee or presented to the Executive Board for consideration at the next Chapter Meeting

1	For full chapter presentation, all ticket sales for chapter-sponsored events to be conducted exclusively through electronic or digital platforms
2	The Executive Board approve the reopening of the budget and authorize the Budget Committee to convene and make recommendations regarding the funding feasibility of the proposed project.
3	The 45 th Chapter Anniversary to be held at the Friday Conference Center in Chapel Hill, NC with Melody Harris, South Atlantic Regional Secretary as the keynote speaker.



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Committee/Sub-Committee	Membership Services	Date of the Meeting	5/12/25
Soror Reporting on Behalf of the Committee		Soror 2 ND VP Dorothy Richardson Johnson	
Type of Report	<input checked="" type="checkbox"/> For Chapter Information Only <input type="checkbox"/> Requires Chapter Action		
Attendance: Dorothy Richardson Johnson, Jacqueline McElroy, Linda King, Wanda Strickland, Judy Bradsher			
Summary of Meeting- Be sure to consider the following from the National Strategic Plan to undergird our work:			
The Five Strategic Plan Priorities: <ul style="list-style-type: none"> ➤ Organizational Health ➤ Social Action ➤ Community Impact ➤ Empowerment of Women and Girls ➤ Appreciation of our Culture 		The Five-Point Programmatic Thrust: <ul style="list-style-type: none"> ▶ Educational Development ▶ Economic Development ▶ International Awareness and Involvement ▶ Physical and Mental Health ▶ Political Awareness and Involvement 	
Hospitality & Courtesies: <p>Birthday card- Sent to Soror Michelle Furges.</p> <p>Condolences were extended to Sorors Dawn Walston and Shireka King Gentry.</p> <p>Floral arrangement – Sent to the Memorial service for Soror Lauryetta Gentry.</p>			
May Week: <p>The Awards Reception is scheduled for May 15th at the Senior Center in Roxboro from 6:30pm to 8:00 pm, as the conclusion of our May week activities.</p>			
Retreat: <p>The date is still August 23rd, with the tentative time of 8:30am to 3:00pm.</p> <p>The allocated budget is \$600.0, which we will use to cover the expenses of the DID Trainers.</p> <p>It was voted on and approved in the April chapter meeting, that all Sorors participating will pay a fee of \$30.00. This fee will be due by the June 23rd chapter meeting. We will also provide a survey to be completed by June 30th, to indicate their choices of biscuits and sandwiches for breakfast and lunch.</p> <p>Breakfast will be provided by Biscuitville and lunch will be sourced from Food Lion.</p> <p>We are waiting to hear from the facilitators to determine the dress code and exact times of the training sessions. Tentatively we will have Team Building from 10:00-11:30, and Chapter Management from 1:00-2:30.</p> <p>The Stroll Team will still be asked to perform at the end of the day.</p>			



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The committee will continue to meet to discuss further details of the retreat including set up, decorations, door prizes and the final agenda of the day. The next committee meeting is scheduled for June 2, 2025 at 6:00pm.

No recommendations or actions to be taken by the Executive Board for consideration at this meeting

Actions to be taken by the Executive Committee or presented to the Executive Board for consideration at the next Chapter Meeting

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Committee/ Sub-Committee Name:	Audit Committee	Date of Meeting:	April 18, 2025
Name of Soror Reporting on Behalf of the Committee:		Freda S. Tillman, Chair	
Type of Report:	<input checked="" type="checkbox"/> For Chapter Information Only Requires Chapter Action		
Attendance: Freda Tillman and Delores Ali			
Summary of Meeting- Be sure to consider the following from the National Strategic Plan to undergird our work:			
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<p>The Internal Audit Committee completed a review of the financial records of Roxboro Alumnae Chapter of Delta Sigma Theta Sorority, Incorporated for the first quarter (January 1, 2025-March 2025). The review included a 100% validation of disbursements, receipts, and deposits.</p> <p>After review by the Chapter Internal Audit Committee, it has been determined that the chapter has satisfactory financial internal controls, and the review does support the utilization of these controls. All numbers have been reconciled and balances as of March 30, 2025, are accurately reflected in the financial records.</p> <p style="text-align: center;">FISCAL POLICIES AND PROCEDURES</p> <p>The Internal Audit Chair and the Internal Audit Committee members are responsible for reading the chapter's Financial Policies and Procedures and the Internal Audit Manual.</p>			
Actions to be taken by the Executive Committee or presented to the Executive Board for consideration at the next Chapter Meeting:			
1. No recommendations is needed, this is for information only.			
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